

## CMS Careers and Progressions timeline

### Ongoing

- Visiting speakers from industry and academia to include discussion of career opportunities
- Information sharing of work experience and widening participation opportunities through assemblies, student briefing and Teams channel
- Workplace visits, e.g. Form the Future Launchpad project days
- CMS Careers education integrated into PD curriculum (see overview below)

Autumn Y12	<ul style="list-style-type: none"> <li>• Unifrog launch</li> <li>• Post-18 options awareness session</li> <li>• Careers channel set up in Teams for opportunity sharing</li> <li>• Maths inspiration show</li> </ul>
Spring Y12	<ul style="list-style-type: none"> <li>• Apprenticeships fair</li> <li>• St John's College visit to include session with admissions team</li> <li>• Progressions evening (parent and student information evening)</li> <li>• Advertisement of Careers Advisor interviews and assessment of need</li> <li>• CMS projects meetings begin</li> </ul>
Summer Y12	<ul style="list-style-type: none"> <li>• Opportunity for Careers Advisor interview</li> <li>• University open day visits (including at least one school trip and at least one independent visit)</li> <li>• UCAS launch</li> <li>• Personal statement writing workshop</li> <li>• Tutor support with personal statement: initial draft complete</li> <li>• CMS projects conference</li> <li>• UCAS fair</li> </ul>
Autumn Y13	<ul style="list-style-type: none"> <li>• Tutor support with personal statement: final draft complete</li> <li>• Mock interviews</li> <li>• Problem solving sessions: focus turns to university entrance papers</li> <li>• Oxbridge/Medicine UCAS deadline (October)</li> </ul>
Spring Y13	<ul style="list-style-type: none"> <li>• UCAS deadline (January)</li> <li>• Apprenticeships fair</li> <li>• STEP support sessions</li> <li>• Apprenticeship opportunities advertised; one-to-one support with applications</li> </ul>
Summer Y13	<ul style="list-style-type: none"> <li>• STEP support sessions</li> <li>• Progressions advice on results day as needed</li> <li>• Destination data for students collated and shared</li> </ul>
Post Y13	<ul style="list-style-type: none"> <li>• Alumni network enrolment</li> </ul>

CMS Careers education overview

CDI LEARNING AREA	Year 12	Year 13
<b>Grow throughout life</b> Grow throughout life by learning and reflecting on yourself, your background, and your strengths.	Preparing for a personal guidance one-to-one	Personal branding: your CV and online profile
<b>Explore Possibilities</b> Explore the full range of possibilities open to you and learn about recruitment processes and the culture of different workplaces.	Post 18 – Choices, Choices	The basics of interviews: in person and online
<b>Manage Career</b> Manage your career actively, make the most of opportunities and learn from setbacks.	Setting career goals	Confidently managing transitions
<b>Create opportunities</b> Create opportunities by being proactive and building positive relationships with others.	How to network and be enterprising	Preparing for an employer assessment day
<b>Balance life and work</b> Balance your life as a worker and/or entrepreneur with your wellbeing, other interests and your involvement with your family and community.	Wellbeing: balancing life, learning and work	Being self-employed and working freelance
<b>See the big picture</b> See the big picture by paying attention to how the economy, politics and society connect with your own life and career.	What makes an employer 'good' to work for?	Should all employers adopt a four-day week?