



# C A M B R I D G E MATHS SCHOOL

## Provider Access Policy

### *Document Control*

Version Number	1
Applicable to	Everyone
Effective date	September 2023
Document Owner	Susan Hutchinson
Review Cycle	Annually
Ratification	October 2023
Date of Next review	September 2024
Related Policies	
Related Documents	

## 1.1 Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## 1.2 Pupil entitlement

All pupils are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

There will be at least two provider encounters available to pupils during their time at the school, which will be optional for pupils to attend. These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers;
- explain what career routes those options could lead to;
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider);
- answer questions from pupils.
- 

## 1.3 Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it Meaningful](#) checklist. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

## 1.4 Procedure

A provider wishing to request access should contact the Careers Leader, Susan Hutchinson, [shutchinson@cms.tela.org.uk](mailto:shutchinson@cms.tela.org.uk).

There are regular opportunities in the school week for lectures, talks and workshops. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please speak to the Careers Leader to identify the most suitable opportunity for you.

## 1.5 Premises and Facilities

The school will make the main hall or classrooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to submit a copy of their prospectus or other relevant course to be displayed in our library.

## **1.6 Complaints**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)